

JONESTOWN WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING
OCTOBER 9, 2018

1. President Billy Carter called the meeting to order at 7:01pm.

Board members present: Billy Carter, Jim Roberts, Liane Popham,
Bruce Covill, Amy Fitzgerald (7:03), Gregg Newcombe, Nadia Wills and Mark Rogalski.

Board members absent: Mike Hilsabeck

Staff present: John Tichi and Karissa Kornegay

Members present: Ron Sherrill

Others present: None.

1. A Set Date of Next Regular Meeting – November 13, 2018.

2. None.

3. Approve Minutes
 - a) Regular Meeting minutes of September 11, 2018.

A motion was made to approve the regular meeting minutes of September 11, 2018.

Motion made by Bruce Covill.

Seconded by Mark Rogalski.

The motion passed unopposed.

4. Financial Matters.
 - a) Secretary's Treasurer Report.
None.

- b) Approve Bills, Invoices and Other Payables.

After a brief discussion regarding various invoices, a motion was made to approve Bills, Invoices and Other Payables.

Motion made by Gregg Newcombe.

Seconded by Nadia Wills.

The motion passed unopposed.

- c) Discuss/Approve Budget Amendment(s).
None.

5. President's Report Concerning Corporate Affairs.
At this time, President Carter requested that the Board address item 8 on the agenda.

8. *New Business*

- a) *Discuss/Approve Accepting resignation from Mike Hilsabeck.*

President Billy Carter announced that he had received a written letter of resignation from Mike Hilsabeck, and that he had accepted Hilsabeck's resignation.

*b) Discuss/Approve Appointing replacement for Mike Hilsabeck.
After a brief discussion, a motion was made to appoint Ron Sherrill to serve out Mike Hilsabeck's seat on the Board.
Motion made by Billy Carter.
Seconded by Amy Fitzgerald.
The motion passed unopposed.*

*c) Discuss/Approve Appointing Secretary/Treasurer.
Nadia Wills nominated Ron Sherrill as Secretary/Treasurer. The nomination was seconded by Billy Carter. Bruce Covill nominated Liane Popham as Secretary/Treasurer. The nomination was seconded by Gregg Newcombe. Liane Popham was elected Secretary/Treasurer after a 6 to 3 vote.*

6. Staff Report Concerning Operations and Management.

a) General Manager.

General Manager John Tichi announced that a new raw water contract was anticipated for November of this year. He added that he hoped to obtain LCRA easements for the new raw water intake at the same meeting in November. Regarding the new raw water intake location, he stated that it was tentatively planned for an area approximately 500'-600' past Devils Hollow on the main body of the lake with a 520' lake bottom. He added that ultimately, it would be up to the Board to vote on the final site. He also added that the developer was planning to contribute \$100k towards the new location, as it is approximately 1300' farther than the originally anticipated site.

As for the structure itself, Tichi stated that he was anticipating a low profile, 20'X30' platform, with 14' from ridge to water. He added that submersible turbines would be used and that the new raw water intake will still require 2 easements: one from the LCRA and one from the developer. He stated that a third easement from the property owner at the site to allow for a closer location to land would be desirable.

7. Old Business.

a) Disinfection presentation – Free Chlorine Trial

General Manager John Tichi gave a detailed description of the results of the 29 day trial and fielded questions from the Board regarding the results. He stated that the results have been promising, and indicated that if we are able to continue to meet the state requirements for water quality, he planned to eliminate the use of ammonia altogether in the treatment process. For now, the use of ammonia has been reinstated until we are approved by TCEQ to permanently change the treatment process.

b) General Manager John Tichi stated that he would like to have approval from the Board to seek bids to replace the existing raw water line that runs from our current raw water intake barge to the shore. The project would consist roughly of 1000' of HDPE, 200' sections of hose, a bulkhead and vault. Mark Rogalski asked for specifics regarding the inspection of the project and Tichi responded that our engineer, Chuck Davis would be responsible for inspecting the project. Tichi added that the bid request would be advertised in the Austin American-Statesman and that it would be open for 14 days.

A motion was made to complete the bid packets and put the project out to bid.

Motion made by Mark Rogalski.

Seconded by Amy Fitzgerald.

The motion passed unopposed.

At this time, Tichi announced that a quorum agenda would be posted for the date of the bid opening to allow attendance by any Board members who wish to be present.

c) Bruce Covill and Liane Popham presented an outline of the recent Barge Electrical Project, including photos and a financial breakdown of costs versus estimates. After a lengthy discussion, it was determined that future use of equipment by employees outside of the regular work schedule needs to be communicated to the Board, either before or after use, and that the Conflict of Interest Policy should be reviewed and possibly updated. John Tichi acknowledged that a perceived conflict of interest existed and that similar situations would be better managed in the future.

8. New Business

a) Discuss/Approve Accepting resignation from Mike Hilsabeck.

This item was addressed under item 5. President's Report Concerning Corporate Affairs.

b) Discuss/Approve Appointing replacement for Mike Hilsabeck.

This item was addressed under item 5. President's Report Concerning Corporate Affairs.

c) Discuss/Approve Appointing Secretary/Treasurer.

This item was addressed under item 5. President's Report Concerning Corporate Affairs.

9. Adjournment.

A motion was made to adjourn.

Motion made by Ron Sherrill.

Seconded by Jim Roberts.

The motion passed unopposed and the meeting was adjourned at 9:15 pm.

Minutes taken by Karissa Kornegay

*Persons wishing to speak during Public Comment must sign up to speak before item 2 is addressed. Presentations will be limited to 5 minutes. If special accommodations are required for physical disabilities, please notify the Corporation in advance. The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.