

JONESTOWN WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING MINUTES *Amended*
JUNE 11, 2019

1. President Billy Carter called the meeting to order at 7:02 pm.

Board members present: Billy Carter, Jim Roberts, Bruce Covill, Amy Fitzgerald (7:05), Gregg Newcombe, Nadia Wills, Ron Sherrill, *John Riddle*, and Liane Popham. (*amended to include John Riddle*)

Board members absent: None

Staff present: John Tichi and Karissa Kornegay

Members present: None

Others present: None

1. A Set Date of Next Regular Meeting – July 9, 2019.

2. Members and /or Public Comment:
None.

3. Approve Minutes

- a) Regular Meeting minutes of May 14, 2019.

A motion was made to approve the Regular Meeting minutes of May 14, 2019.

Motion made by Bruce Covill.

Seconded by Nadia Wills.

The motion passed unopposed.

4. Financial Matters.

- a) Secretary's Treasurer Report.

Liane Popham announced that the Budget Committee meeting was productive.

- b) Approve Bills, Invoices and Other Payables.

A motion was made to approve Bills, Invoices and Other Payables.

Motion made by Gregg Newcombe.

Seconded by Ron Sherrill.

The motion passed unopposed.

5. President's Report Concerning Corporate Affairs.

None.

6. Staff Report Concerning Operations and Management.

- a) General Manager.

General Manager John Tichi reported that most of the items on his report would be covered in the budget discussions later in the meeting. *Bruce Covill asked about a water retailer getting water from JWSC (sentence amended)*. Tichi explained that we have a water delivery service that pays for a 3” meter to have access to bulk water for delivery in the North Shore area.

7. Old Business.

None.

8. New Business

a) The board went into executive session at 7:07 to discuss salary changes for the 2019-2020 fiscal year budget. Minutes were taken by Vice President Gregg Newcombe. The executive session ended at 7:20.

After the executive session, it was announced that a 5% salary increase would be added to the 2019-2020 Fiscal year budget for all employees, to be voted on as part of the budget approval in item b) below.

b) Discuss/Approve 2019-2020 Budget.

A motion was made by Gregg Newcombe to accept the Budget Committee's recommendation to go with United Healthcare Choice Plus plan for the new fiscal year.

The motion was seconded by Billy Carter and passed unopposed.

After the salary numbers were amended on the Budget Committee's proposed budget, a motion was made to approve the 2019-2020 Budget as amended by the Board, including salary changes and the recommended health care plan.

Motion made by Liane Popham.

Seconded by John Riddle.

The motion passed unopposed.

c) Discuss/Approve Selecting a Financial Auditor.

A motion was made to retain Neffendorf & Knopp, PC to perform the FYE 2019 Audit at a cost of \$9,000.

Motion made by Liane Popham.

Seconded by Jim Roberts.

The motion passed unopposed.

d) Discuss/Approve Awarding Bid for Construction of Raw Water Line Improvements.

After a lengthy and detailed discussion regarding the lone bid submitted by Excel Construction for the Raw Water Line Improvements, it was determined by the Board that it would be more cost effective to perform the project in-house, at a proposed total cost of \$311,000, which includes a management bonus of \$70,000 for John Tichi.

A motion was made to approve in-house construction of the Raw Water Line Improvements, contingent upon any costs over \$241,000 to be deducted from the \$70,000 management bonus.

Motion made by Amy Fitzgerald.

Seconded by Billy Carter.

The motion passed with 7 in favor and 2 opposed (Liane Popham, Bruce Covill).

9. Adjournment.

A motion was made to adjourn.

Motion made by Liane Popham.

Seconded by John Riddle.

The motion passed unopposed and the meeting was adjourned at 9:08 pm.

Minutes taken by Karissa Kornegay