

JONESTOWN WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MEETING MINUTES
JULY 9, 2019

1. President Billy Carter called the meeting to order at 6:58 pm.

Board members present: Billy Carter, Jim Roberts, Bruce Covill, Gregg Newcombe, Nadia Wills, Ron Sherrill, John Riddle, and Liane Popham.

Board members absent: Amy Fitzgerald

Staff present: John Tichi and Karissa Kornegay

Members present: None

Others present: None

1. A Set Date of Next Regular Meeting – August 13, 2019.

2. Members and /or Public Comment:
None.

3. Approve Minutes

- a) Regular Meeting minutes of June 11, 2019.

A motion was made to approve the Regular Meeting minutes of June 11, 2019 *as amended*.

Motion made by Jim Roberts.

Seconded by John Riddle.

The motion passed unopposed.

4. Financial Matters.

- a) Secretary's Treasurer Report.

No report.

- b) Approve Bills, Invoices and Other Payables.

A motion was made to approve Bills, Invoices and Other Payables.

Motion made by Nadia Wills.

Seconded by Gregg Newcombe.

The motion passed unopposed.

- c) Discuss/Approve 2018-2019 Final Amended Budget.

A motion was made to approve the 2018-2019 Final Amended Budget.

Motion made by Nadia Wills.

Seconded by Ron Sherrill.

The motion passed unopposed.

5. President's Report Concerning Corporate Affairs.

None.

6. Staff Report Concerning Operations and Management.

- a) General Manager.

General Manager John Tichi reported we were notified by the TCEQ that the THM's are high. He stated that a process to reduce THM's involving de-chlorination and re-chlorination may be underway if necessary. He indicated that the processes would be paid for out of the Equity Buy-in account.

7. Old Business.
None.

8. New Business

a) Discuss/Approve Establishing a budget for Capital Projects (John Riddle).

John Riddle directed the Board's attention to a chart he had created as an example of how the capital budget would function. He suggested that the Board make a general determination of what funds needed to be immediately accessible and suggested that they create a procedure for investing the remainder in short-term CD's. After a brief discussion, a motion was made to approve establishing a budget for capital projects and allow for an initial investment of \$1,000,000 in CD's.

Motion made by Ron Sherrill.

Seconded by Liane Popham.

The motion passed unopposed.

b) Discuss/Approve Forming a committee to create a standard for awarding project bids and management bonuses for future in-house projects.

Gregg Newcombe passed out a proposal for forming a committee with a description of what the committee might look like. He explained that 4 board members would be selected, who would then each select 1 JWSC member not on the board, to also participate on the committee, leaving a total of 8 members on the committee. After a brief discussion, a motion was made to form a committee comprised of Gregg Newcombe, Amy Fitzgerald, Bruce Covill, and Jim Roberts, with Liane Popham as an alternate, along with 4 JWSC members at large, (8 members total) to create a standard for awarding project bids and management bonuses for future in-house projects.

Motion made by Gregg Newcombe.

Seconded by Bruce Covill.

The motion passed unopposed.

9. Adjournment.

A motion was made to adjourn.

Motion made by Ron Sherrill.

Seconded by Liane Popham.

The motion passed unopposed and the meeting was adjourned at 7:52 pm.

Minutes taken by Karissa Kornegay