

**JONESTOWN WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MINUTES
FEBRUARY 8, 2011**

Page 1

1. Meeting called to order at: 7:00 pm by President Billy Carter.

Board Members Present: Billy Carter, Ron Sherrill, Mike Hilsabeck, Jim Roberts, Mark Rogalski, Jim Linton and Nadia Wills.

Board Members Absent: Raul Palacios and Toni Sharp.

Staff Members Present: John Tichi, Susan Barnett and Karissa Kornegay.

Members Present: Dean Kornegay., Ed Holden, Cindy Preston and Virginia Leal.

Others Present: Greg Hammack, Bill Ruble, Jerry England and Jim Weaver.

1B. Date of Next Meeting: March 8, 2011.

2. Members and/or Public Comment:

Virginia Leal was present to ask for consideration on the additional tap that is being required at her residence. General Manager John Tichi explained that Mrs. Leal currently has a multi-dwelling violation. The garage at her residence has been converted into living quarters. A multi-dwelling violation requires either an additional meter or a larger meter. After a brief discussion, the Board directed General Manager John Tichi to draft an agreement for a \$200 per month payout plan for all fees required for the additional meter (\$3005.00 total). The payments are to be in addition to the monthly water bill and to start on April 1, 2011. Mrs. Leal agreed to the terms and the condition that if she sells the property, any remaining balance will be paid in full.

3. Approve Minutes:

a) Regular Meeting minutes of January 11, 2011.

A motion was made to approve the regular meeting minutes of January 11, 2011.

Motion made by Mike Hilsabeck.

Seconded by Mark Rogalski.

The motion passed unopposed.

b) Special Meeting minutes of January 25, 2011.

A motion was made to approve the regular meeting minutes of January 11, 2011.

Motion made by Mark Rogalski.

Seconded by Ron Sherrill.

The motion passed unopposed.

4. Financial Matters:

a) Secretary's Treasurer Report.

No Report.

b) Approve bills, invoices and other payables.

A motion was made to approve bills, invoices and other payables.

2

**JONESTOWN WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MINUTES
FEBRUARY 8, 2011**

Page 2

Motion made by Mike Hilsabeck.
Seconded by Jim Roberts.
The motion passed unopposed.

- c) Discuss/Approve Budget Amendment(s).
None.

5. Presidents Report Concerning Corporate Affairs:

President Billy Carter reported that the trial for the Newman lawsuit will be scheduled for late June or early July. He also reported that TCEQ has agreed to remove the dam from the inventory list and JWSC will not be required to take ownership of the dam or move the water line.

6. Staff Report Concerning Operations and Management:

- a) General Manager.
General Manager John Tichi gave a brief summary of his report. (see attached)

7. Old Business:

None.

8. New Business:

- a) Discuss/Approve Possible Adjustment of Application Fees for First Baptist Church.
Bill Ruble with First Baptist Church explained that the First Baptist Church is having trouble with their well and will be needing water service from JWSC. To obtain service, they will have to pay for a road bore under FM 1431 bringing the total estimated cost for water service to \$5,540.00. Mr. Ruble asked the Board for consideration on reducing any of the fees involved.
- A motion was made to waive the tap fee of \$450 and the customer service fee of \$50 for a total of \$500.
Motion was made by Mike Hilsabeck.
Seconded by Jim Roberts.
The motion passed unopposed.
- b) Discuss/Approve Payment to Betty Jo Carter for use of land for decanted water discharge.
President Billy Carter explained that Betty Jo Carter is no longer willing to allow JWSC to discharge on her land for free. He stated that she is requesting \$750 per month or for JWSC to move the discharging from her land. President Billy Carter removed himself from the discussion at this point.

The Board discussed various options that might be available. General Manager John Tichi explained that 2.5 acres of land is required for the discharge. During this discussion, Jim Linton announced he was resigning from the Board and would not be running for re-election. He immediately left the meeting.

**JONESTOWN WATER SUPPLY CORPORATION
BOARD OF DIRECTORS MINUTES
FEBRUARY 8, 2011**

Page 3

A motion was made to approve a 2 year agreement with Betty Jo Carter for \$750.00 per month.

Motion was made by Mike Hilsabeck.

Seconded by Ron Sherrill.

Jim Linton was absent for vote.

The motion passed unopposed.

c) Discuss/Approve Changes to Personnel Manual.

Board Member Mark Rogalski presented proposed changes to Article 6 of the JWSC Personnel Manual (see attached).

President Billy Carter read the Resolution of JWSC Approving Changes to Personnel Manual.

A motion was made to approve the Resolution of JWSC Approving Changes to Personnel Manual.

Motion was made by Mark Rogalski.

Seconded by Mike Hilsabeck.

Jim Linton was absent for vote.

The motion passed unopposed.

d) Discuss/Approve Changes to Conflict of Interest Policy.

Board Member Mark Rogalski presented proposed changes to the Conflict of Interest Policy (see attached).

President Billy Carter read the Resolution of JWSC Approving Changes to Conflict of Interest Policy.

A motion was made to approve the Resolution of JWSC Approving Changes to Conflict of Interest Policy .

Motion was made by Nadia Wills.

Seconded by Mark Rogalski.

Jim Linton was absent for vote.

The motion passed unopposed.

9. Adjournment:

A motion was made to adjourn.

Motion made by Ron Sherrill.

Seconded by Mike Hilsabeck.

The motion passed unopposed.

Meeting adjourned at 8:15 p.m.

Minutes taken by Susan Barnett.