

**Jonestown Water Supply Corporation
Board of Directors
Trip Fee Waiver Policy**

1. Purpose

The purpose of this policy is to establish and maintain standards for the waiver of trip fees.

2. Policy

Jonestown Water Supply Corporation shall waive one (1) trip fee per member one time within a three (3) year period. Members must submit the request in writing on the provided form.

3. Sample Form

See Attached Form

**Jonestown Water Supply Corporation
Board of Directors
Late Fee Waiver Policy**

1. Purpose

The purpose of this policy is to establish and maintain standards for the waiver of late fees.

2. Policy

Jonestown Water Supply Corporation shall waive one (1) late fee per member one time within a three (3) year period. Members must submit the request in writing on the provided form.

3. Sample Form

See Attached Form