

**MINUTES OF THE JONESTOWN WATER SUPPLY CORPORATION BOARD OF  
DIRECTORS MEETING, HELD TUESDAY, DECEMBER 17, 2024, 7:00 P.M., AT 10700  
CRESTVIEW DRIVE, JONESTOWN, TX 78645**

Board Members: President Keith Stewart, Vice President Bruce Covill, Secretary/Treasurer Brian Caller, Directors Dani Harris, Tim Hawkins, Richard Law, Lee Morris, John Riddle, Dave Stewart
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**1. Call to order.**

President Keith Stewart called the meeting to order at 7:00 p.m.

**a) Roll Call.**

Board members present in person: President Keith Stewart, Vice President Bruce Covill, Director Dani Harris and Director Dave Stewart. Present virtually: Director Richard Law, Director Tim Hawkins, Director Lee Morris.

Board members absent: Secretary Brian Caller and Director John Riddle.

Staff present: John Tichi.

**b) Set Date of Next Regular Meeting – January 14, 2025.**

**2. Public Comment.**

There were no public comments.

**3. Approve Minutes.**

**a) Regular Meeting minutes of November 12, 2024.**

Vice President Covill made a motion to approve the minutes of the November 12, 2024 meeting. Director Harris seconded the motion. The motion passed unanimously.

**4. Financial Matters.**

**a) Secretary's Treasurer Report.**

No report

**b) Approve Bills, Invoices and Other Payables.**

Director Harris moved to approve the bills, seconded by Director Hawkins. The motion passed unanimously.

**c) Discuss/Approve Budget Amendments (Employee Christmas Bonuses)**

Director Dave Stewart made a motion to approve Christmas Bonuses as such: Employees with over 10 years to receive \$1500, over 2 years to receive \$1000, under 2 years to receive \$500 and probationary employees to receive \$250. Seconded by Director Harris. The motion passed unanimously.

**5. President's Report Concerning Corporate Affairs.**

No Report

**6. Staff Report Concerning Operations and Management.**

**a) General Manager.**

GM John Tichi gave an overview of report.

**7. Committee Reports.**

**a) Construction Committee.**

No report was given.

**b) Credentials Committee.**

No report was given.

**c) Personnel Manual Committee.**

No report was given.

**8. Old Business.**

None

**9. New Business**

**a) Discuss/ Approve Payout Plan for Mary Wilcher**

No motion was needed. Customer did not attend meeting.

**b) Discuss/ Approve Resolution to Approve 2025 Annual Meeting Procedures.**

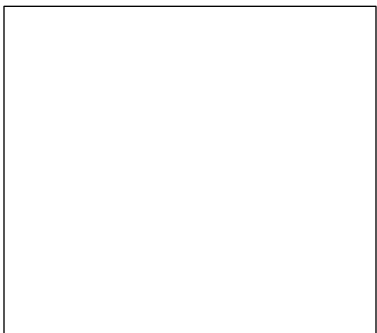
Director Harris moved to approve the 2025 Annual Meeting Procedures as written, seconded by Director Dave Stewart (see attached annual procedures).

**10. Adjournment**

Director Dave Stewart moved to adjourn, seconded by Director Harris. The motion passed unanimously. President Keith Stewart adjourned the meeting at 8:23 p.m.

Minutes recorded by John Tichi.

**PASSED AND APPROVED AT THE REGULAR MEETING HELD ON Dec 17, 2024.**



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Keith Stewart, President

ATTEST:

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Brian Caller, Secretary