

**MINUTES OF THE JONESTOWN WATER SUPPLY CORPORATION BOARD OF DIRECTORS MEETING, HELD TUESDAY, OCTOBER 10, 2023, 7:00 P.M., AT 10700 CRESTVIEW DRIVE, JONESTOWN, TX 78645**

Board Members: President Keith Stewart, Vice President Bruce Covill, Secretary/Treasurer Brian Caller, Directors Amy Fitzgerald, Dani Harris, Tim Hawkins, John Riddle, Dave Stewart, Lee Morris
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**1. Call to order.**

President Keith Stewart called the meeting to order at 7:02 p.m.

**a) Roll Call**

Board members present: President Keith Stewart, Vice President Bruce Covill, Secretary/Treasurer Brian Caller, Directors Dave Stewart, John Riddle, Tim Hawkins, Lee Morris, and Amy Fitzgerald.

Board members absent: Director Dani Harris.

Staff present: John Tichi.

**b) Set Date of Next Regular Meeting – November 14, 2023.**

President Keith Stewart mentioned he will not be present for the next meeting, which will be held on November 14th.

**2. Public Comment.**

There were no public comments.

**3. Approve Minutes.**

**a) Regular Meeting minutes of September 12, 2023.**

Director Hawkins moved to approve the minutes, seconded by Director Riddle. The motion passed with six ayes and two abstentions from Directors Fitzgerald and Dave Stewart.

**4. Financial Matters.**

**a) Secretary's Treasurer Report.**

Secretary Caller noted income was about \$160,000 above budget, primarily driven by water sales, for total income of about \$734,000. Directors discussed the excessive usage fee in the drought contingency plan and under what conditions Stage 2 restrictions would be lifted.

**b) Approve Bills, Invoices and Other Payables.**

After questions on several items, Director Dave Stewart moved to pay the bills, seconded by Vice President Covill. The motion passed unanimously.

**5. President's Report Concerning Corporate Affairs.**

President Keith Stewart initiated a discussion on the amounts of operating reserves and replacement reserves maintained, and whether those amounts could be changed. Any changes would be made by a designation of the board of directors.

**6. Staff Report Concerning Operations and Management.**

**a) General Manager.**

Manager Tichi reported they are waiting on the LCRA permit so the dirt work can start. The generators are on order and should arrive within a week or week-and-a-half; CB Solutions will be scheduled to install them. He mentioned he is very pleased with the recent crew hires.

**7. Committee Reports.**

**a) Construction Committee.**

No report was given.

**b) Credentials Committee.**

No report was given.

**c) Personnel Manual Committee.**

No report was given.

**8. Old Business.**

None.

**9. New Business.**

None.

**10. Adjournment.**

Director Hawkins moved to adjourn, seconded by Director Fitzgerald. The motion passed unanimously. President Keith Stewart adjourned the meeting at 8:03 p.m.

Minutes recorded in type by Rachel Austin.

**PASSED AND APPROVED AT THE REGULAR MEETING HELD ON NOVEMBER 14, 2023.**



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Keith Stewart, President

ATTEST:

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Brian Caller, Secretary