

MINUTES OF THE JONESTOWN WATER SUPPLY CORPORATION BOARD OF DIRECTORS MEETING, HELD TUESDAY, AUGUST 8, 2023, 7:00 P.M., AT 10700 CRESTVIEW DRIVE, JONESTOWN, TX 78645

Board Members: President Keith Stewart, Vice President Bruce Covill, Secretary/Treasurer Brian Caller, Directors Amy Fitzgerald, Dani Harris, Tim Hawkins, John Riddle, Dave Stewart, Lee Morris
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1. Call to order.

President Keith Stewart called the meeting to order at 7:04 p.m.

a) Roll Call

Board members present: President Keith Stewart, Vice President Bruce Covill, Secretary/Treasurer Brian Caller, Directors Dave Stewart, John Riddle, Dani Harris, and Tim Hawkins; Director Fitzgerald entered the meeting at 7:06 p.m.

Board members absent: Director Lee Morris.

Staff present: John Tichi.

b) Set Date of Next Regular Meeting – September 12, 2023.

(The next meeting was not mentioned.)

2. Public Comment.

There were no public comments.

3. Approve Minutes.

a) Regular Meeting minutes of July 11, 2023.

Director Harris moved to approve the minutes of the board meeting on July 11th. Director Hawkins seconded the motion. The motion passed with six votes to approve and one abstention from Secretary Caller.

[Note that Director Fitzgerald entered the meeting at this point.]

4. Financial Matters.

a) Secretary's Treasurer Report.

Secretary Caller reviewed the profit and loss budget performance, with directors briefly discussing maintenance expenses and payroll taxes.

b) Approve Bills, Invoices and Other Payables.

Directors discussed engineering billing and future costs of the plant project. Director Fitzgerald moved to pay the bills, seconded by Director Harris. The motion passed unanimously.

5. President's Report Concerning Corporate Affairs.

President Keith Stewart gave an update on the bid process for the plant project. Bids received for each phase of work will be reviewed by the engineers, who will make a formal "Recommendation to Award" to the Construction Committee. In the interest of time and getting the plant online as soon as possible, the Construction Committee will make the decisions on awarding the bids.

6. Staff Report Concerning Operations and Management.

a) General Manager.

Manager Tichi reported the corporation is in the process of updating the drought contingency plan and the water conservation plan as a function of the new contract with LCRA. There will be one significant change to the watering days, to alternate the automatic irrigation days with the hose-end watering days. He has notified the customers who used more than 50,000 gallons a month and informed them that future use of amounts more than 50,000 gallons will be billed at twice the standard rate. Tichi displayed a schematic overview of the current water system for the board and explained how the system functions and how the new plant and tanks would affect the system. He noted losing some employees and difficulty in finding qualified applicants interested in the positions.

7. Committee Reports.

a) Construction Committee.

No report was given.

b) Credentials Committee.

No report was given.

c) Personnel Manual Committee.

No report was given.

8. Old Business.

None.

9. New Business.

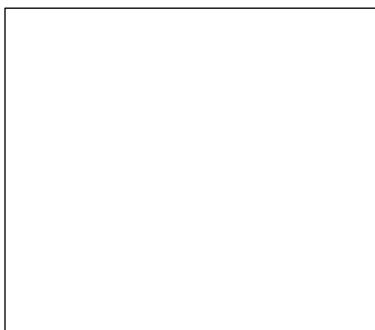
None.

10. Adjournment.

Director Fitzgerald moved to adjourn, seconded by Secretary Caller. The motion passed unanimously. President Keith Stewart adjourned the meeting at 8:05 p.m.

Minutes recorded in type by Rachel Austin.

**PASSED AND APPROVED AT THE REGULAR MEETING HELD ON _____,
2023.**



Keith Stewart, President

ATTEST:

Brian Caller, Secretary