

JONESTOWN WATER SUPPLY CORPORATION
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Tuesday, July 6, 2021, 7:00 P.M., held at Jonestown Water Supply Corporation,
10700 Crestview Drive, Jonestown, Texas 78645

1. Call to order.

President Newcombe called the meeting to order at 7:00 p.m.

Board members present: Gregg Newcombe (via Zoom), Bruce Covill, John Riddle, Dave Stewart, Tim Hawkins, Keith Stewart, Dani Harris, Amy Fitzgerald (via Zoom), Don Swayne (via Zoom).

Board members absent: Don Swayne.

Staff present: John Tichi.

Members present: None.

1a. Set Date of Next Regular Meeting – July 13, 2021

President Newcombe noted the next regular meeting will be July 13, 2021.

2. Members and/or Public Comment.

There were no public comments.

3. Old Business.

**a) Discuss/Approve Procedures/Compensation for Conducting In-house Projects.
General Manager Employment Agreement**

President Newcombe briefly reviewed the Board's discussions at the last meeting. Director Dave Stewart questioned workman's comp insurance coverage for in-house projects. A communication from the insurance representative indicated employees working on in-house projects would be covered. President Newcombe moved to 1) recommend a 20% increase in Manager John Tichi's base compensation, 2) to revise Manager Tichi's job description to include language to cover performance of in-house projects, and 3) to approve the revision of his employment contract to capture these fundamentals for a period of five years (with President Newcombe authorized to execute the contract). Director Fitzgerald seconded the motion. Manager Tichi read the key changes in the revised employment contract. The motion passed unanimously. (Greg's Zoom connection faltered twice while he was making his motion, so I wasn't able to capture it word for word. You may want to run this by him to make sure it was captured accurately.)

4. New Business

a) Discuss/Approve 2021 Rate Structure Notification

Manager Tichi will provide the Board a draft of the rate notification before it is posted, so that directors can provide comments if they wish.

5. Adjournment.

Director Keith Stewart moved to adjourn, seconded by Director I have no idea – I heard Keith's motion and heard John T say there was a second, but I couldn't see anyone's mouth move or hand raise, so I don't know who it was. The motion passed unanimously. President Newcombe adjourned the meeting at 7:23 p.m.

Minutes recorded in type by Rachel Austin.

PASSED AND APPROVED AT THE REGULAR MEETING HELD ON JULY 13, 2021.



Bruce Covill, Vice President

ATTEST:

Amy Fitzgerald, Secretary