# MINUTES OF THE JONESTOWN WATER SUPPLY CORPORATION BOARD OF DIRECTORS MEETING, HELD TUESDAY, JUNE 10, 2025, 7:00 P.M., AT 10700 CRESTVIEW DRIVE, JONESTOWN, TX 78645

Board Members: President Keith Stewart, Vice President Bruce Covill, Secretary/Treasurer Brian Caller, Directors Dani Harris, Tim Hawkins, Richard Law, Lee Morris, John Riddle, Dave Stewart

1. **Call to order.**

President K Stewart called the meeting to order at 7:02 p.m.

# Roll Call.

Board members present: President Keith Stewart, Secretary Brian Caller, Director Tim Hawkins, Director Bruce Covill and Director John Riddle and Lee Morris.

Board members absent: Vice President Dani Harris, Director Richard Law and Director Dave Stewart.

Staff present: John Tichi.

# Set Date of Next Regular Meeting – July 15, 2025.

# Public Comment.

There were no public comments.

# Approve Minutes.

* 1. **Regular Meeting minutes of May 13, 2025.**

Director Riddle made a motion to approve the minutes of the May 13, 2025 meeting as amended. Treasurer/Secretary Caller seconded the motion. The motion passed unanimously.

# Financial Matters.

* 1. **Secretary’s Treasurer Report.**

Secretary Caller gave an overview of the income statement and reports.

# Approve Bills, Invoices and Other Payables.

Director Hawkins made a motion to approve the bills, seconded by Director Covill. The motion passed unanimously.

# President's Report Concerning Corporate Affairs.

No Report

# Staff Report Concerning Operations and Management.

* 1. **General Manager.**

General Manager Tichi gave an overview of his reports. See attached reports.

# Committee Reports.

* 1. **Construction Committee.**

No report was given.

# Credentials Committee.

No report was given.

# Personnel Manual Committee.

No report was given.

# Old Business.

# Discuss/Approve GPS Tracking Policy and Proposed Tracking Equipment.

# No Action was taken.

# New Business

# Discuss 2025-2026 Budget Items.

# Health Insurance including HRA Contributions.

# Liability Insurance.

# Discuss/Approve 2025-2026 Salary Changes.

# A motion was made by Director Hawkins to approve a rate increase of 4% to all employees who have been with JWSC for at least 6 months. Seconded by Director Covill. The motion passed unanimously.

# Approve 2025-2026 Budget including Salaries, Health & Liability Insurance and HRA Contributions.

# A motion to approve the new 2025-2026 budget was made by Secretary/Treasurer Caller. Seconded by Director Riddle. The motion passed unanimously.

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# Adjournment

Director Covill moved to adjourn, seconded by Director Riddle. The motion passed unanimously. President K Stewart adjourned the meeting at 8:48 p.m.

Minutes recorded by John Tichi.

# PASSED AND APPROVED AT THE REGULAR MEETING HELD ON June 10, 2025.

Keith Stewart, President ATTEST:

Brian Caller, Secretary