# MINUTES OF THE JONESTOWN WATER SUPPLY CORPORATION BOARD OF DIRECTORS MEETING, HELD TUESDAY, APRIL 08, 2025, 7:00 P.M., AT 10700 CRESTVIEW DRIVE, JONESTOWN, TX 78645

Board Members: President Keith Stewart, Vice President Bruce Covill, Secretary/Treasurer Brian Caller, Directors Dani Harris, Tim Hawkins, Richard Law, Lee Morris, John Riddle, Dave Stewart

1. **Call to order.**

President K Stewart called the meeting to order at 7:06 p.m.

# Roll Call.

Board members present: President Keith Stewart, Vice President Bruce Covill, Secretary Brian Caller, Director Tim Hawkins, Director Dani Harris, Director John Riddle, Director Dave Stewart, Director Richard Law and Director Lee Morris.

Staff present: John Tichi.

# Set Date of Next Regular Meeting – May 13, 2025.

# Public Comment.

There were no public comments.

# Approve Minutes.

* 1. **Regular Meeting minutes of March 11, 2025.**

Director Law made a motion to approve the minutes of the March 11, 2025 meeting. Director Riddle seconded the motion. The motion passed (Director Dave Stewart abstained).

# Financial Matters.

* 1. **Secretary’s Treasurer Report.**

Secretary Caller gave an overview of the income statement and reports.

# Approve Bills, Invoices and Other Payables.

Director Hawkins made a motion to approve the bills, seconded by Director Riddle. The motion passed (Director Dave Stewart abstained).

# President's Report Concerning Corporate Affairs.

No Report

# Staff Report Concerning Operations and Management.

* 1. **General Manager.**

EXECUTIVE SESSION. MINUTES TAKEN BY SECRETARY/TREASURER CALLER AND SEALED.

# Committee Reports.

* 1. **Construction Committee.**

No report was given.

# Credentials Committee.

No report was given.

# Personnel Manual Committee.

No report was given.

# Old Business.

# Discuss/Approve Purchase and Installation of Face Recognition Time Clocks.

# No action was taken.

# New Business

# Discuss/Approve Time keeping policy.

# No action taken.

# Discuss/Approve a board member as administrator of the Optimus GPS tracker account.

# No action taken.

# Discuss/Approve a board member as administrator of the Fuelman gas cards account.

# No action taken.

# Discuss/Approve a board member as administrator of the chosen time clock system.

# No action taken.

# Discuss/Approve AMI project.

# No action taken.

# Discuss/Approve AMI policy.

# No action taken.

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# Adjournment

Director Law moved to adjourn, seconded by Director Hawkins. The motion passed unanimously. Vice President Covill adjourned the meeting at 8:50 p.m.

Minutes recorded by John Tichi.

# PASSED AND APPROVED AT THE REGULAR MEETING HELD ON May 13, 2025.

Keith Stewart, President ATTEST:

Brian Caller, Secretary